

## Marshall Home Fund Program Grant Evaluation Report: 2024 Grants

Dear Program Grant Recipient:

You received a program grant from the Marshall Home Fund in Spring of 2024. To help us understand and share the reach and impact of our grants, please complete this short evaluation form. **Return this form to [info@mashallhomefund.org](mailto:info@mashallhomefund.org) upon completion of the project, or 12 months after the starting date, whichever comes first.** If you are applying to the Marshall Home Fund for a grant in **2025**, you must submit this form with your application by **March 14, 2025**, in order to be eligible for a new grant.

**Organization:**

**Contact name and title:**

**Phone:**

**Email:**

**Date:**

1. What was the **goal** of your MHF-funded program?
2. What **activities/services** did you offer with your grant funds?
3. How were grant **funds** used specifically? (Please list, e.g., staff, materials, phone).

If this was different from your proposed budget, please explain.

4. Did you **partner** with other community organizations to deliver your program or services? If so, which organizations and what was their role?
5. How did you **advertise/promote** your program or services to older adults in the community? Which types of outreach were tried? Which were most useful?

6. What steps did you take to reach out to and engage older adults from diverse populations within Watertown (e.g. people with low incomes; members of various racial and ethnic groups; veterans, immigrants, people with cognitive and physical disabilities; people who are LGBTQIA+?) Do you feel you were successful in this effort?
7. If you used your grant funding to provide **events/classes or programs for groups** of older adults, please answer the following questions:
  - 7a. How many events/classes/programs were you able to provide this year using MHF grant funds?
  - 7b. Please estimate attendance at each event:
8. If you used your grant funding to provide **direct services or assistance to individual** older adults, please answer the following questions:
  - 8a. How many older adults did you provide services or assistance to?
  - 8b. List the types and amounts of assistance provided: (e.g. \$700 for three air conditioners)
  - 8c. Approximately how many times did you see each person?
9. Beyond the number of people served and amount of financial assistance distributed, how else can you describe the impact of your program? Please provide anecdotes, results of surveys, or any other information that will help us appreciate our collective impact.
10. Is there anything else you'd like to share about your programs or services?

11. Beyond funding, do you have any feedback or suggestions for how Marshall Home Fund can support your efforts and the larger goals of healthy aging in Watertown?

**Submit to:** [Info@marshallhomefund.org](mailto:Info@marshallhomefund.org)

If you are applying for a 2025 Program Grant, please submit your 2024 Program Evaluation by March 14, 2025 along with your 2025 application.

If you are not applying for a 2025 Program Grant, submit your 2024 Program Evaluation no later than a year from the date you received your grant.